

Requirements for Existing Coaches

Step by Step Procedures

**1301 E. Orangethorpe Ave.
Placentia, CA 91710
Erica Diaz, Personnel Technician
714-985-8416**

- Schedule an appointment:** Call 714-985-8698 for a fingerprint appointment
Cost for Fingerprints is \$61.00 (this is for FBI prints (**ONLY**)).* You may write a check payable to PYLUSD or exact change is appreciated.

- Activity Supervisor Clearance Certificate** (pending FBI clearance)
www.ctc.ca.gov/credentials/online-services/pdf/OA-ASCC.pdf
Cost is \$57.00. **Must apply 3 days AFTER being fingerprinted**

- TB test**
Must be up to date. If your last TB test was 4 years ago, you **MUST** obtain a new one. You may obtain one with your primary care physician or contact the personnel office for a list of clinics we refer to.

- First Aid/CPR**
Required for all contact sports, Dance –all types, Cheer, Song, Flag, Color guard, and Pep Squad Coaches. **On-line CPR courses will NOT be accepted.**

The above applies only to those individuals that are currently working PYLUSD employees. If you have left the District for more than one year, you must re-apply and submit all new-hire documents and meet all District/State requirements. For further inquires, please contact the Personnel Office

***Coaches are NOT paid until requirements are met.**